



Dronfield Henry Fanshawe School

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Success with Care

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Ref: SGI

27th March 2024

GCSE SUMMER EXAMINATIONS 2024

Dear Parents and Carers

We would like to take this opportunity to wish your child every success in their forthcoming examinations.

Individual examination timetables give the subject entries and tier (where relevant), together with hall/room and seat allocation. Please check these entries very carefully, along with the spelling of your child's name, as this is how it will appear on their certificates.

Please report any discrepancies to Mrs Gill in the Examinations Office immediately.

The attitude and amount of work done between now and the examinations will have a considerable influence on the final grades achieved. Therefore, it is very important that your child plans their work and revision over the final few months with care. If your child has any concerns, then please do not hesitate to contact their House Progress Leader.

The main GCSE examination period starts on Thursday 9th May 2024. The last timetabled day for examinations is Friday 21st June 2024. This is the official leaving date, and it is illegal for students to undertake paid full-time employment before this date.

The awarding bodies have collectively agreed a contingency day for several years now which is always scheduled at the end of the GCSE, GCE AS and A-level exam timetables. The contingency day is in the event of national or significant local disruption to exams in the United Kingdom, being part of the awarding bodies' standard contingency planning for exams.

Following the Covid-19 pandemic, further resilience was needed within the exam timetables. A single contingency day was not felt to be sufficient if a national event or incident had a significant effect on the exam timetable. For example, summer exams could be affected by extremely high temperatures.

For the June 2024 exams, the awarding bodies have therefore introduced two additional half-day contingency sessions. These are on **Thursday 6th June 2024** and **Thursday 14th June 2024**. The standard contingency day remains at the end of the timetable being scheduled on **Wednesday 26th June 2024**.

All students must attend normal lessons until Friday 24th May 2024, unless they have an examination. From the 9th May onwards, students will be allowed to revise work that they bring in to school for their timetabled subject, or another subject that they wish to prioritise for an upcoming examination. Students who do not bring work in, will be provided with work by the teacher. There will be a Leavers' assembly on Friday 24th May and students will then be dismissed at 12.30pm and asked to leave site. After this they should only attend for examinations. Students may also contact their teachers via email for further support.

Full school uniform is compulsory when attending examinations and all students must attend their examinations even if they follow an alternative curriculum. Please refer to the Revision and Exam Preparation booklet for all instructions, help and advice during examinations.

Enclosed with this letter is a booklet entitled Examination Information for Students, Parents and Carers. The booklet contains all the information you need to know regarding examination procedures, regulations regarding unauthorised items in an examination, what to do if your child is unwell, etc.

In some subjects, two or more examinations will be timetabled at the same time, which are formal "clashes". This is a common occurrence, and the Examinations Office will organise solutions to these clashes. Students will be informed fully of the arrangements made for any clashes. Your child may need to make alternative arrangements for travel home should they have a late exam.

It is your child responsibility to ensure that they bring all the necessary equipment needed for their examinations with them, we have very limited spare equipment.

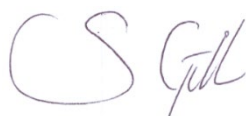
We would like to take this opportunity to remind you that it is the school's policy to charge parents/carers for 'wasted' examination entries e.g. where a student fails to attend for any examination they have been entered for. Non-attendance due to illness must be supported by a valid medical note from a doctor, or by JCQ Form 14 Self-Certification Form, which is available from the Exams Officer.

Exam results will be available to collect on Thursday 22nd August 2024 from 8.00am in the Phoenix Hall. Information regarding the collection of results and post results procedures will be sent to students before the end of the exam series.

All examinations information is available from the exams section of the school website – [Dronfield Henry Fanshawe School - Exam Information \(dhfs.uk\)](https://www.dronfieldhenryfanshawe.co.uk/exam-information)

The school would like to wish all students every success with their examinations. Thank you for your continued support of the school.

Yours sincerely



Examinations Officer
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